

**AGENDA  
CITY OF SALEM  
BUDGET PUBLIC HEARING &  
REGULAR CITY COUNCIL MEETING  
May 5, 2014  
6:00 PM**

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor's Report and Presentations**
  
- V. City Council Action**
  - 1. Consent Agenda:
    - a. Approval of Minutes – April 14 & 21, 2014
  - 2. Mayoral Appointments
  - 3. Ordinance Creating Position of Part-Time Police Officers (now Reserve or Auxiliary)
  - 4. Closure of 100 Block of North Walnut in Conjunction with Motorcycle Event Benefitting Veteran's Memorial at Kaskaskia College
  - 5. Authorization to Design and Seek Bids for Parking Lot Construction at Jefferson And Main
  - 6. Authorization for Sponsorship at the Aquatic Center
  - 7. Approval of 2014 MFT Oil Chip Program
  - 8. Approval of 2014 Street Resurfacing/Improvement Program
  - 9. Economic Redevelopment Presentation – Recon 2014
  - 10. Reschedule Second Meeting in May
  - 11. Change Health Insurance Plan Year to May 1-April 30 (now Jan 1-Dec 31)
  
- VI. City Manager Report**
- VII. City Attorney Report**
- VIII. Finance Director Report**
- IX. City Council Report**
- X. Adjournment**

Bill Gruen  
City Manager

---

**MINUTES  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
May 5, 2014**

**I. Call to Order**

The regular meeting of the Salem City Council was called to order at 6:00 p.m. in the Council Chambers of Salem City Hall. The meeting was called to order by Mayor John Raymer.

Council Members Present:  
Councilman Royce Bringwald  
Councilwoman Sue Morgan  
Councilman Jim Baity  
Councilman David Black  
Mayor John Raymer

Others present:	
City Manager Bill Gruen	Finance Director Ben Stratemeyer
City Attorney Mike Jones	Public Works Director John Pruden
Recreation Director Sherry Daniels	Library Director Kim Keller
Chief of Police Ron Campo	Code Enforcement Officer Brian Hunt
City Clerk Bev Quinn	Economic Development Director Jeanne Gustafson

Also present were the following members of the media: Bruce Kropp, WJBD Radio; Dennis Rosenberger, Salem Times-Commoner; and Reece Rutland, Centralia Sentinel, and members of the general public.

**II. Prayer and Pledge of Allegiance**

Opening prayer was led by Councilman David Black, followed by the Pledge of Allegiance to the Flag.

**III. Presentation of Petitions/Public Comments**

**IV. Mayor's Report and Presentations – Mayor Raymer expressed appreciation to Justin Harness of Modern Woodmen to their donation of two trees for Roberts Park. Modern Woodmen and Keep Salem Beautiful are also teaming up to donate two additional trees.**

**V. City Council Action**

- 1. Consent Agenda:
  - a. Approval of Minutes – March 17, April 1, and April 7, 2014

**Motion was made by Councilman Black and seconded by Councilwoman Morgan that the Consent Agenda be approved as presented. Roll call vote: AYES: Councilman Baity, Councilman Black, Councilman Bringwald, Councilwoman Morgan, Mayor Raymer. NAYS: None. Motion carried.**

**2. Mayoral Appointments**

Mayor Raymer expressed appreciation to all who serve on Boards and Commissions, and indicated their hours are invaluable. Mayor Raymer recommended the following be either reappointed or new appointees:

	<u>Original Appointment</u>	<u>Re-Appointment Term Ending</u>
<u>AIRPORT AUTHORITY – 3 Members appointed by City – 5 Year Term</u>		
Joshua Dice	2010	04/30/2019
<u>LIBRARY BOARD – 3-Year Term</u>		
Jane Gaston	2002	04/30/2017
Sherm Doolen	2007	04/30/2017
Gloria Bierman	2005	04/30/2017
<u>BOARD OF POLICE COMMISSIONERS – 3 Members – 3 Year Term</u>		
Lynn Gardner	2010	04/30/2017
<u>POLICE PENSION BOARD – 2-Year Term</u>		
Jim Wheeler	1995	04/30/2016
<u>ZONING BOARD OF APPEALS – 5-Year Term</u>		
Judy Wheeler	1984	04/30/2019
Joan Kless	2013	04/30/2019
Mark Decker	2014	04/30/2019
<u>RECREATION BOARD – 5 Year Term</u>		
Ed Black	2010	04/30/2019
Kyle Kelley	2014	04/30/2019
<u>TREE BOARD – 3-Year Term</u>		
Bob Jamison	2014	04/30/2017

**Motion was made by Councilman Black and seconded by Councilman Baity that the Mayor’s recommendations be approved as presented.** Councilman Bringwald expressed concern about the management of the Airport, and the reappointment of Mr. Dice. Councilman Bringwald mentioned additional concerns, including but not limited to: Hanger rentals; fuel prices; lack of welcome for agri-business; youth involvement; the need for legal counsel at every meeting, and the lack of qualified mechanics to provide aircraft maintenance. Mayor Raymer indicated he had a motion and a second, and indicated the list of recommendations would be handled as one action. **Roll call vote: AYES: Councilman Black, Councilwoman Morgan, Councilman Baity. NAYS: Councilman Bringwald. Motion carried.**

Mr. Dice indicated he has served on the Airport Authority for the past three or four years, and while he has seen Mr. Bringwald at meetings, he has never had a discussion with him, and was not aware of his concerns. The goal of the Airport Authority is to foster general aviation, and to bring economic development to the community. Dice added that fuel costs have been bad, but they cannot control that. The Authority has recently given its administrative building a facelift, and they have plans to resurface the runways. A long-term goal of the Authority is to extend the runway, but they must be able to document the need. The Airport Authority granted a \$2,000.00 aviation scholarship last year to Brandon Brushwitz, and is getting ready to award another scholarship. Mr. Dice indicated he would be happy to meet with Councilman Bringwald at his convenience.

Mayor Raymer swore in the newly appointed or reappointed Board and Commission members who were present.

**3. Ordinance Creating Position of Part-Time Police Officers (now Reserve or Auxiliary)**

City Manager Gruen indicated Salem currently allows for the use of reserve or auxiliary police officers. Chief Campo is presenting a new ordinance, which was provided by the Illinois Law Enforcement Training & Standards Board. There were some questions regarding whether or not Part-Time Police Officers would be paid positions. Chief Campo indicated the only time reserve officers are paid is if they work a special event, such as a football or basketball game, and they are paid by the event hosts. City Attorney Mike Jones indicated he would put together an ordinance for review at the next meeting.

**4. Closure of 100 Block of North Walnut in Conjunction with Motorcycle Event Benefitting Veteran’s Memorial at Kaskaskia College**

City Manager Bill Gruen indicated that Tammy Russell, mother of Casey Hills, is requesting the closure of the 100 Block of North Walnut to accommodate a motorcycle event on June 14<sup>th</sup>. The closure would be to accommodate vendors who will be set up adjacent to the Moose, where an auction will take place. The closure is requested until approximately 6 p.m. (Mr. Gruen indicated he and Chief Campo would coordinate what time the road is actually closed with Ms. Russell.) ***Motion was made by Councilman Black and seconded by Councilman Bringwald to closure of the 100 block of North Walnut on June 14th, for a period of time to be determined by the City Manager. Roll call vote: AYES: Councilman Bringwald, Councilwoman Morgan, Councilman Baity, Councilman Black, Mayor Raymer. NAYS: None. Motion carried.***

**5. Authorization to Design and Seek Bids for Parking Lot Construction at Jefferson & Main**

City Manager Gruen indicated that the intent for the empty lot at the corner of Jefferson and Main has been creation of a parking lot. Rhutasel and Associates has provided an estimated budget for engineering and construction, including the adjacent sidewalk, of \$122,000. Mr. Gruen added that he hopes to bring the project in for under that amount, but won't know until we solicit bids. Rhutasel has expressed some concerns about settling, and has recommended the lot be allowed to settle for a couple of years before permanent surface is installed. ***Motion was made by Councilwoman Morgan and seconded by Councilman Black that the City Manager be authorized to move forward on development of a parking lot with a rock surface. Roll call vote: AYES: Councilwoman Morgan, Councilman Baity, Councilman Black, Councilman Bringwald, Mayor Raymer. NAYS: None. Motion carried.***

**6. Authorization for Sponsorship at the Aquatic Center**

City Manager Gruen indicated he is requesting authorization from the City Council to create a sponsorship program for the Aquatic Center by local businesses and organizations. The type of sponsorship being considered is "hot dog days", which would allow a sponsor to have reasonable signage at the pool promoting the sponsor and to allow for passing out flyers/coupons, etc., to pool visitors. The first 200 attendees would receive a free hot dog. The cost of the sponsorship would be either \$120.00 if the City purchases a banner for the sponsor or \$80.00 if the sponsor provides its own signage. Gruen added that the wholesale cost of 200 hot dogs for a day is \$80.00, thus the sponsorship request. ***Motion was made by Councilman Black and seconded by Councilman Baity that the City Manager be authorized to proceed with Aquatic Center sponsorship program. Roll call vote: AYES: Councilman Baity, Councilman Black, Councilman Bringwald, Councilwoman Morgan, Mayor Raymer. NAYS: None. Motion carried.***

**7. Approval of 2014 MFT Oil & Chip Program**

City Manager Gruen presented the IDOT resolution and associated agreements for implementation of the oil and chip program for 2014. The total package is budgeted at \$105,923.00, which includes engineering totaling \$2,800.00. ***Motion was made by Councilman Black and seconded by Councilman Baity that the 2014 MFT Oil and Chip Program, in the amount of \$105,923.00, be approved. Roll call vote: AYES: Councilman Black, Councilman Bringwald, Councilwoman Morgan, Councilman Baity, Mayor Raymer. NAYS: None. Motion carried.***

**8. Approval of 2014 Street Resurfacing/Improvement Program**

City Manager Gruen indicated Council was provided by a memo dated April 30, 2014 from Public Works Director John Pruden, listing projects to undertake in 2014 for resurfacing streets and replacing curbs. John's recommendations are shown in bold print, with other projects for Council consideration in regular print. The recommended projects total \$305,100.00, and would be paid for by Fund 18. City Manager Gruen indicated Council may want to hold this item over, to allow time to review possible projects and recommendations. Councilwoman Morgan indicated there are several large potholes on Indiana Street that she would like to see repaired.

**9. Economic Development Presentation – Recon**

Economic Development Director Jeanne Gustafson provided a slide show presentation, giving an overview of what the trip to the ICSC Recon 2014 show in Las Vegas will entail. Ms. Gustafson stressed that this will be a very busy, very fast trip, as she, Mayor Raymer, City Manager Gruen, and two representatives of the SBIC will be flying out on Sunday, working the floor on Monday, and flying back on Tuesday. Gustafson indicated she has reviewed the information collected by Mayor Raymer at the Chamber Home Show as to what businesses people in Salem want, and has prepared the demographics for a five-mile range, covering approximately 11,000 people. Ms. Gustafson added that even if Salem does not meet some companies' demographic requirements, our information shows that we have a larger "pull" than our immediate demographics would imply. There are many factors that might make Salem a fit for a certain company that our population would not. For instance, our traffic count shows that we have a 20% exit rate from I-57, which is about double Greenville and Vandalia. Ms. Gustafson indicated Ameren's "Location One" is the number one tool she will be using, as it provides good demographic information at no cost. Using this tool, and Google Earth Pro, she can answer questions on site, at the Recon show, regarding TIFS, zoning, etc. Ms. Gustafson expressed appreciation to Public Works Director John Pruden

and Assistant Public Works Director Annette Brushwitz for their ability to provide maps and drawings that are invaluable in marketing Salem.

**10. Reschedule Second Meeting in May**

City Manager Gruen indicated City Council may want to reschedule the second meeting in May from May 19<sup>th</sup> to another date, as he, Mayor Raymer, and Economic Development Director Gustafson will be at the RECON show. Councilman Black suggested Tuesday, May 27<sup>th</sup> at 6:00 p.m. City Council agreed by consensus.

**VI. City Manager Report**

**Kinney Blvd.** - City Manager Gruen indicated the City had advertised for bids on the Kinney Blvd. property, and there were no bids received.

**Bike Lanes** – City Manager Gruen indicated that City Council had requested some information on bike lanes, following a request from Wade Howe at the last meeting. Mark Rujawitz of Rhutasel and Associates provided some requirements, via email, which Mr. Gruen distributed to Council.

**SCIRP&DC** – City Manager Gruen expressed appreciation to Johnathon Hallberg of South Central Illinois Regional Planning and Development Commission, who had done some follow up as to why Salem did not receive the ITEP award for the sidewalk along Airport Rd. and Boone Street. Mr. Hallberg provided some advice as to items that could be strengthened for the next application.

**VII. City Attorney Report - None.**

**VIII. Finance Director Report – None.**

**IX. City Council Report**

**Councilman Black** – asked Mr. Gruen to check with IDOT to see what it would take to get a sidewalk out to Wal-Mart. Councilman Black also asked Economic Development Director Gustafson how Salem's economy is going, and where the money comes from. Mr. Black added that we get income from oilfields, NAL, Jarco, other industry, etc., but added that much of the money spent in Salem comes from agriculture, and suggested we should look at what could be done to assist the agricultural businesses. Ms. Gustafson indicated she would research this issue.

**Mayor Raymer** – indicated he was at a University of Illinois Extension event on Saturday, for the recognition of volunteers. One of the groups recognized was the Salem Theatre and Cultural Center Board. Mayor Raymer added that groups such as this, like the ag families who support the City, are some of the City's strengths. Mayor Raymer also indicated the Lions Club would be meeting at noon on Tuesday, and the featured speaker is Tracy Timmerman of Jarco. The meeting is held at Sharon's Restaurant.

**Councilman Bringwald** – reported that the Marion County Drug Court has cleaned up the old motel on S. Broadway, and the probation people have been working at the Bryan Statue. Councilman Black commented that he ~~would like to see the Bryan Home moved to where the statue is.~~ wondered if there is any interest in moving the Bryan Home to the statue area.\*

**VI. Adjournment**

***Motion was made by Councilman Black and seconded by Councilwoman Morgan that the meeting be adjourned at 7:05 p.m. Roll call vote: AYES: Councilman Bringwald, Councilwoman Morgan, Councilman Baity, Councilman Black, Mayor Raymer. NAYS: None. Motion carried.***

Bev Quinn, CMC  
City Clerk

*\*Minutes approved: May 27, 2014 with revision made.*